

## **Coronavirus COVID-19**

Given unprecedented worldwide events, Selecta is continuing to monitor the Coronavirus situation very carefully and we remain prepared to undertake proportionate actions as and when necessary. The safety of our employees, clients and consumers, as well as the communities in which we operate, remains our utmost priority.

We continue to follow the highest safety and hygiene standards and to comply with actions and advice from Public Health England (PHE) as well as the WHO.

Health and Safety remains under key focus and we have recently reviewed the following measures:

- Providing updated good practice and hygiene guidelines to our employees
- Having surface sanitisers, wipes and gloves available and where possible hand gels
- Advising all staff to wash hands on arrival and prior to departure from each visited location
- Advised employees to follow PHE guidance and stay home and notify their line manager in the event of reported symptoms, or any contact with a diagnosed sufferer. Where and if applicable to call NHS 111 or the equivalent
- Minimising business travel a non-essential travel ban remains in place until the end of March, which will be extended as and if needed, or to comply with any new or imposed restrictions
- We are reducing face to face meetings
- We have requested that employees avoid unnecessary travel in line with World Health Organisation advice. Should travel be required employees will and are being asked to selfisolate
- In case needed, we are able to operate from an alternative depot and initiate home working.
  Telemetry will also assist us here as we can review stock levels remotely

In these unprecedented times for all businesses, we continue to follow and adhere to PHE and Government led guidance in all cases, and we are considering additional proactive preventative measures. We will share further updates and communications on an ongoing basis as necessary.

Meantime we ask that you please address any wider concerns to our dedicated email address:

## UKI-Corona@selecta.com

From all our employees, to all of yours, stay safe and well and please do not hesitate to contact us if we can provide any wider support.

Your colleagues at Selecta